

ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX
October 18, 2021, 6:30 PM

MINUTES

I. Open Meeting and Roll Call – Mayor Marlene Zipperlen called the meeting to order at 6:30 p.m. All council members (CM) were present except for CM Randy Burton and CM Anthony Velasquez, who were absent.

II. Certify Posting - City Secretary Holli Yargo certified the posting of the agenda at City Hall on October 15, 2021, at 4:40 p.m., in accordance with the Texas Open Meetings Act.

III. Invocation and Pledge of Allegiance: U.S. and Texas Flags

“Honor the Texas flag: I pledge allegiance to thee, Texas,
one state under God, one and indivisible.”

IV. Citizen Participation – Ted Sedillo - Mr. Sedillo addressed the city council on two matters: A letter he received from the City with the affixed signature of the City Administrator, and to make an apology to CM Sharon Skupin.

Regarding the letter: he wanted to know if the City Administrator had the authority to send the letter. The mayor responded on behalf of the city council and under the advice of the city attorney, Yes. He then apologized to CM Skupin.

Mayor Zipperlen thanked Mr. Sedillo for attending the meeting and sharing his concerns.

V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Administrator Report –

- **CM McBee asked if CA Murray had contacted Hernandez Paving. He advised he has left messages but hasn't heard back but will try again. He also explained he was switching from pallets of cold mix asphalt repair material to truck loads because the pallets don't cover enough area making them less cost effective.**
- **Mayor Zipperlen drew Council's attention to the first page of his report where he states he will be sitting down with personnel in the coming week to discuss expectations and set goals with them so that then when we are working on the**

budget he will be able to make his recommendations based on that starting this meeting forward.

- CA Murray stated the roof repair delay was due to backorder of materials resulting from high demand.
- Current trash contract is through 2023. CA Murray will review contract to verify the exact date. He is looking into options for different trash companies or possibly buy our own garbage truck and hire operators. He will be putting together a report that will include the cost of running our own operation as well as bids from other trash companies at a later date. He stated his logic for exploring having our own trash service could have a positive effect on revenue while reducing cost which we could pass savings to citizens.
- CA Murray is looking at options for water service as the current service has a complicated and expensive fee schedule.
- CM McBee praised the Public Works and Water Department for their diligent work on recent water line breaks, working into the early hours of the morning then returning to work the next day.

Code Enforcement Report –

- Code Enforcer Richard Streicher explained that when there is a failure to appear by a citizen who were notified by certified mail, a new court date is scheduled. He also stated the municipal court clerk also mail letters to them with hearing information.
- CM McBee noted she hasn't seen as many stray animals since Mr. Streicher has begun his efforts to capture them.
- CM Skupin advised Mr. Streicher that she would be willing to take on non-juvenile female cats as barn cats at her farm.

Chief of Police Report –

- Police Chief Jack Hensley was not present due to illness. However, new police officer Keith Volk was introduced to the Council by CA Murray.

Municipal Court Report – No questions or comments.

Rosebud Volunteer Fire Department Report –

- CA Murray spoke on behalf of the fire department, stating they are working on bringing on medically trained individuals. They will be part of the fire department but separate from the fire brigade, calling them a medical brigade.

REDC Report –

- CM Skupin advised all citizens having taken out a loan with the REDC are current.

Parks Department Report –

- In Parks Board president Jamie Moeller's absence, Mayor Zipperlen stated she would visit with Ms. Moeller again to advise her it is still the Council's desire to have a playground at the front of the park to be a priority.
- Grants Coordinator Kelly Hughes reported she has been working on obtaining all the documents, invoices, contracts, etc. from the Parks Board regarding the grant we received from Texas Parks and Wildlife. She stated she is having difficulty finding certain invoices that were paid by the Town Square Foundation. She is currently getting the materials she already has into one

organized, cohesive binder and plans to meet with Mrs. Moeller and AmyKaye with Town Square regarding the missing information.

- Ms. Hughes advised she is applying for a grant called Energize the Environment Grant which works with restoration, beautification, and parks. She explained that she and CS Yargo collaborated on an essay the grant required. If they awarded it to Rosebud, it would be \$3,500.
- Ms. Hughes also advised there is another grant which pays for shade for parks but requires a dermatologist belonging to that organization. CM Skupin requested a letter regarding this to be given to her husband who will be seeing his own dermatologist soon. She believes his dermatologist can help us or at least assist in finding another dermatologist who can.

Library Report –

- Mayor Zipperlen congratulated Librarian Kelly Hughes on the grants she applied for and was recently awarded.

Water Cut Off/Extensions – No questions or comments

Caywood and Library Rentals – No questions or comments

Financial and Budget Reports –

- CM Skupin asked about an insufficient funds notice for a check. CS Yargo explained that was regarding a check received from the car wash for its water bill in July. Due to the holiday, the auto-draft happened early which the car wash's bank account was not prepared for. CS Yargo advised this has been resolved and we worked with the other bank to ensure any fees would be reversed. Our bank did not charge us a fee.

- VI. Consider Consent Item Agenda - Items to be considered together or separately:**
1. Approval of Minutes from the September 20, 2021 Regular Meeting, September 22, 2021 Public Hearing, and September 29, 2021 Special Meeting.
 2. Approval of payment for September 2021 bills.

CM Sharon Skupin moved to approve the noted minutes and bill payments from September 2021. CM Marla Wallace seconded. The motion passed unanimously.

- VII. Discuss and take possible action to approve a Resolution authorizing the submittal of one or more DR-4586 HMGP applications to the Texas Division of Emergency Management, authorizing the Mayor and City Manager to act as the City's authorized representative in all matters pertaining to the application, and committing matching funds.**
- Wesley Traylor of Traylor & Associates was present to explain the purpose of the resolution and answered questions posed by Council.
 - CM Wallace moved to approve the Resolution, now known as Resolution 21-10-18A, authorizing the submittal of one or more DR-4586 HMGP applications to the Texas Division of Emergency Management, authorizing the Mayor and City Manager to act as the City's authorized representative in all matters pertaining to the application, and committing matching funds. CM Joe Marek seconded. The motion passed unanimously.

- VIII. Discussion and/or action regarding making the last payment on the police vehicle finance contract number 7546 early.**

- CA Murray explained the advantages of paying this contract off early and Officer Volk answered questions regarding the procurement and outfitting of new police vehicles.
- CM Skupin moved to approve making the last payment on the police vehicle finance contract number 7546 early. CM Wallace seconded. The motion passed unanimously.

IX. Future Agenda Items

- Parks
- Fourth of July parade

X. Adjourn - CM Skupin moved to adjourn. CM Isabel McBee seconded. Meeting adjourned at 7:38 p.m.



Marlene Zipperlen, Mayor

Attest:



Holli Yargo, City Secretary

