

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL**

202 S. College St., Rosebud, TX

April 18, 2022, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call. **Mayor Zipperlen called the meeting to order. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, and CM Randy Burton. CM Sharon Skupin arrived at 6:38 pm. Absent CM Anthony Vasquez. Also attending were Mayor Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, Librarian/Grants Coordinator Kelly Hughes, Police Chief Jack Hensley.**
- II. Certify Posting. **CM Kenny Murray certified the agenda was posted at 202 S College on April 13, 2022, at 2:11 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags **CM Burton led the group in prayer and in the pledges to the US and Texas flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Mr. Ted Sedillo asked how many potholes had been repaired. CM Kenny Murray replied one had been fixed to test the durability of the cold mix.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **Andrew Klarman has resigned, and Thursday is his last day of work. CM Kenny Murray is researching if contracting with a licensed water company will be cheaper than hiring a new employee. The water company he is looking at currently services the City of Lott. He stated that a licensed company or individual is required. Mayor Zipperlen clarified with Murray about the type of license required which is a class C.**
- **CM Kenny Murray introduced new seasonal help, Rueben Mendoza.**
- **CM Kenny Murray will be visiting San Saba to see the repairs done to their bridge with regards to repairing the one at American Legion Park.**

- **CM Murray also requested to move money within our budget to help cover the cost of gasoline. It will be brought in front of City Council for approval of adjustments.**

Code Enforcement Report: Discussion points:

- **CM McBee asked about the inspection of rental properties. CM Murray reported a meeting with rental property owners was conducted and the property owners are aware of the inspection required before new tenants are moved in.**
- **McBee asked about the repair of potholes, Murry says they will fix the worse one that damage vehicles first then move to other ones, McBee asked if she can provide a list to Murry on ones of which she is aware? Murry says yes. There are three public work employees to fix potholes- hopefully be done in 6-8 months with cold mix.**
- **McBee aske on the Cleaning out of the ditches- Murry states one more of the main drainage ditches are left. The guys will finish projects that have already been started then move to ditch. When cleaning out ditch all items such as trees, brush etc. must be removed.**

Chief of Police Report: Discussion Points:

- **As reported.**
- **Mayor Zipperlen asked if the department was pleased with the new computers. Police Chief Hensley replied they are happy with them, and they are mounted on the desks. He also added that final purchasing order for police vehicles has been submitted and they should arrive August or September.**

Municipal Court Report:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **May 2nd is the next Parks meeting. The contractor shall contact CM Murray regarding the work to be done in Park. CM McBee liked the email included in the packet from Hughes concerning the TPW grant from Dan Reece. CM Murray will contact TXDOT on signage.**

Library Report:

- **As reported. Council likes the new spreadsheet that shows month to month stats.**

Water Cut Off/Extensions:

- **As reported.**

Caywood and Library Rentals:

- **As reported.**

Financial and Budget Reports: **CM McBee asked about payroll taxes stating they were late. CM Murray will get clarification. City Secretary, Cindy Gibbs was out due to illness.**

VI. Consider Consent Item Agenda - Items to be considered together or separately:

CM Skupin made a motion to

1. **approve minutes from the March 28, 2022, council.**
2. **Approve March 2022 bills.**

CM Wallace seconded the motion. The motion passed unanimously.

VII. Discussion and/or action on permission to switch to credit card account instead of using debit card for purchase of budgeted items.

- **CM Murray reported the city would like to make the change due to the charges being more secure, easier to track and keep better financials. CM Murray and Chief of Police Hensley will be the only individuals with cards.**
- **CM Skupin made a motion to switch to credit cards. Additional discussion is required, Skupin rescinds the motion. After additional discussion, CM Skupin made a motion to switch from debit card to credit card. CM Marek seconded the motion. The motion passes unanimously.**
- **Council asked about the city having a Sam's card. CM Murray reported the card was cancelled due to it being issued in a former City Secretary name. He also reported the city has started using an internal requisition form to track purchases.**

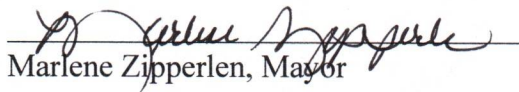
VIII. Discussion and/or action on sewer plant update.

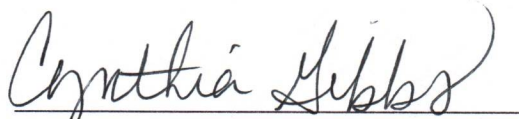
- **CM Murray reported the sewer plant is in compliance.**
- **Council discussion on loan and what Council thinks about back out of loan. CM Murray will speak to James on the matter and Mr. B guys have been work on cleaning up the plant. CM Murray will contact RFD, TCEQ and other departments to schedule a time to burn trash. The city dump is open every other weekend. Staff rotate the weekends.**

IX. Future Agenda Items.

None.

X. Adjourn **CM Skupin made a motion to adjourn the meeting. CM McBee seconded the motion. The motion passed by unanimous vote and Mayor Zipperlen adjourned the meeting at 7:27 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

