

**ROSEBUD CITY COUNCIL
SPECIAL MEETING
CITY HALL**

202 S. College St., Rosebud, TX

August 1, 2022, 6:30 PM

MINUTES

- I. **Open Meeting and Roll Call. Mayor Zipperlen called the meeting to order at 6:28 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, and CM Isabel McBee. Absent CM Anthony Vasquez and CM Randy Burton and CM Sharon Skupin. Also attending were Mayor Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, and City Secretary Cynthia Gibbs.**

- II. **Certify Posting. City Secretary certified the agenda was posted at 202 S College on July 29, 2022 at 10:00 am.**

- III. **Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.***
 - None

- IV. **Convene into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters).**

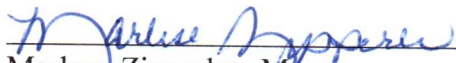
To deliberate the employment, evaluation, reassignment, and duties of Jack Hensley, Chief of Police.

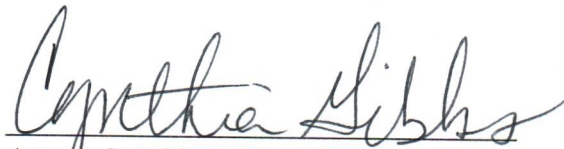
To deliberate the employment, evaluation, reassignment, and duties of Cynthia Gibbs, City Secretary.

To deliberate the employment, evaluation, reassignment, and duties of Kenny Ray Murray, City Administrator.

- V. **Reconvene into public session at 7:10 pm. Mayor Zipperlen stated she would follow up with an email to personnel with the following calendar items: today we discussed and set the format. On August 8, the council will meet in executive session to collectively do an evaluation of Jack Hensley, Cynthia Gibbs, and Kenny Ray Murray at the end of the regular meeting each personnel should bring to the evaluation one or two goals to accomplish during the 2022-2023 year. On August 15, the council will meet in executive session to discuss the evaluation with each employee individually.**

- VI. Discussion regarding 2022-2023 City of Rosebud Water Fund Budget.
- No tax increase will be required with respect to the 2022-2023 budget.
 - No tax reduction will be required with respect to the 2022-2023 budget.
 - CM Murray reported his primary concern at this point is salaries. To improve employee retention and new hires going forward. Mayor Zipperlen stated the salaries presented in the budget are approved.
 - CM Murray reported Melissa Wilmoth needs to be full-time.
 - The \$0.03 tax is collected in the general fund for the sewer plant.
 - 738B is the new water meters to be paid from water fund revenue.
 - Scott Murrah will get a water rate study for the city.
 - The water increase is included in the draft budget as presented.
 - Neptune maintenance is \$3100 per year for water meter software.
- VII. Discussion regarding 2022-2023 City of Rosebud General Fund Budget.
- No tax increase will be required with respect to the 2022-2023 budget.
 - No tax reduction will be required with respect to the 2022-2023 budget.
 - Melissa Wilmoth will be paid split from both Municipal court and Admin budget.
 - Line 156 server upgrade is being carried over.
 - The sales tax paid to EDC under income needs to be verified.
 - Every year the money for the streets needs to be set aside if not spent.
 - Public works equipment needed include a new mosquito sprayer.
 - Police cruisers should be here in September. Maintenance and upkeep will be a main priority.
 - CM Murray reported he has budgeted for more part time help.
 - Mayor Zipperlen expressed their concern over two items. 1. Audit-TML handbook, establishing a calendar. 2. Elections.
- VIII. Adjourn **CM Marek made a motion to adjourn the meeting. CM Wallace seconded the motion. The motion passed by unanimous vote and Mayor Zipperlen adjourned the meeting at 9:03 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

