

**ROSEBUD CITY COUNCIL  
REGULAR MEETING  
CITY HALL**

202 S. College St., Rosebud, TX

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August 15, 2022, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call. **Mayor Pro Tem Sharon Skupin called the meeting to order at 6:30 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, and CM Randy Burton. Absent CM Anthony Vasquez and Mayor Marlene Zipperlen. Also attending were City Administrator (CM) Kenny Ray Murray, and Deputy City Secretary Melissa Wilmoth.**
- II. Certify Posting. **Deputy City Secretary, Melissa Wilmoth certified the agenda was posted at 202 S College on August 12, 2022, at 4:00 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags: **Mayor Pro Tem Sharon Skupin lead the group in prayer and pledges to the US and Texas Flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, **the council cannot discuss, deliberate or take action on matters not listed on the agenda.** City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
  - **None**
- XI. Discussion and or action regarding the 2021-2022 Audit Presented by William Grimsley.
  - **The audit report was presented by William Grimsley, CPA. CM Wallace made a motion to accept the 2021 Audit as presented by William Grimsley. CM McBee seconded the motion. The motion passed unanimously.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **Utility rate study will be secured by Scott Murrah. The actual study does not cost the city.**
- **RFQ's are due Friday.**

Chief of Police Report: Discussion Points:

- **As Reported**

Code Enforcement Report: Discussion points:

- **As Reported**

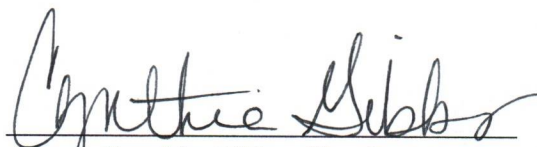
Library/Grants Report:

- **Mayor Pro Tem Sharon Skupin reported the library was awarded a \$2500 grant from the Texas Book Festival.**  
Rosebud Volunteer Fire Department Report:
- **As reported.**  
REDC Report:
- **As reported.**  
Parks Department Report:
- **As reported.**  
CTWS Board Report:
- **None**  
Municipal Court Report:
- **As reported.**  
Water Cut Off/Extensions:
- **As reported.**  
City Rentals Report:
- **CM McBee asked about the progress of the Caywood center. CM Murray stated he has ordered the scratch guards for the bottoms of the furniture.**  
Financial and Budget Reports:
- **As reported.**

- VI. Consider Consent Item Agenda - Items to be considered together or separately:
1. **The July 2022 minutes have a correction to be made on item 15 regarding Falls County address was incorrect instead of polling places. They will be approved at the next meeting pending changes.**
  2. **CM Wallace made a motion to approve the July 2022 bills. CM McBee seconded the motion. The motion passed unanimously.**
- VII. Discuss and consider approval of the proposed tax rate for the 2022-2023 budget year.
- **CM Murray made a recommendation to go with the voter approval tax rate at .83882 per 100. All were in favor to file the tax rate with the county.**
- VIII. Discussion/Action regarding the 2022-2023 City of Rosebud Municipal Budget.
- **CM Murray stated the budget is finalized and will be posted for budget hearing.**
- IX. Discussion/Action regarding adoption of an ordinance to amend the 2021-2022 Municipal Budget and ordinance to approve line item budget transfers for the Parks and Recreation budget for phase 1 of the American Legion Park Project.
- **CM Marek asked for a Park financial report to be included to keep the City Council members informed.**
  - **Jamie Moller reported Town Square has provided quarterly reports in the past and will ask them to provide that.**
  - **CM Skupin stated the council needs an actual financial statement that shows income and expenditures.**

- **CM Burton made a motion to approve the ordinance to amend the budget line items as presented. CM Wallace seconded the motion. CM Wallace, CM McBee, and CM Burton voted in favor. CM Skupin and CM Marek voted opposed.**
  - **After further discussion, CM Burton amended the motion to not exceed \$4800 being moved to line item 912-Phase 1 expenditures. CM Wallace seconded the motion. CM Wallace, CM McBee, and CM Burton voted in favor. CM Skupin and CM Marek voted opposed.**
- X. Discuss and or action regarding approval of an Elections Services Contract (Election Equipment Lease Agreement) with Falls County for the November 8, 2022 municipal election.
- **Item tabled until it is determined whether or not we need to have an election.**
- XI. Convene into executive session at 8:05 pm as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters) to:
- a. **deliberate the employment, evaluation, reassignment, duties, and compensation of Jack Hensley, Chief of Police.**
  - b. **deliberate the employment, evaluation, reassignment, duties, and compensation of Kenny Ray Murray, City Administrator.**
- XII. Reconvene into public session at 9:00 pm and take action as appropriate in the Council's discretion regarding the employment, evaluation, reassignment, duties, and compensation of Jack Hensley and Kenny Ray Murray.
- **Compensation for the employees has already been determined and is in the budget.**
- XIII. Future agenda items:
- **None**
- XIV. **CM Wallace made a motion to adjourn. CM Burton seconded the motion. The motion passed unanimously. The meeting was adjourned at 9:18 pm.**

  
Marlene Zipperlen, Mayor

  
Attest: Cynthia Gibbs, City Secretary

