

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL**

202 S. College St., Rosebud, TX
December 20, 2021, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call. Mayor Marlene Zipperlen called the meeting to order at 6:31 p.m. In attendance were Council Members (CM) Joe Marek, Anthony Vasquez, Marla Wallace, Sharon Skupin, and Isabel McBee. Absent from the meeting due to illness was CM Randy Burton. City Administrator (CA) Kenny Murray and City Secretary (CS) Holli Yargo were also present.
- II. Certify Posting. CS Yargo certified the agenda was posted at 202 S College on December 17, 2021, at 4:29 p.m.
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags Mayor Zipperlen led the group in prayer and in the pledges to the U.S. and Texas flags.
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda. No citizens signed in to speak.*
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Administrator Report – **no additional questions**

Code Enforcement Report – **no additional questions**

Chief of Police Report – **Chief Jack Hensley reported that an officer candidate noted in his report as having declined the position has since reconsidered and her background check and application process were almost complete.**

Municipal Court Report – **no additional questions**

Rosebud Volunteer Fire Department Report – **CA Murray reported that Caleb Miller was voted as the new Fire Chief and would begin his administration January 1.**

REDC Report – **CM Skupin, also a member of the EDC, reported that applications to fill vacancies within the Rosebud Economic Development are currently being evaluated.**

Parks Department Report – **No report this month per Jamie Moeller**

Library Report – **Librarian Kelly Hughes reported the library's Christmas program is scheduled for December 21, 2021, which will include craft projects, a movie, and snacks. There are currently 16 children signed up to participate which is an unexpectedly high number. She anticipates the event being a success.**

Water Cut Off/Extensions – **no additional questions**

Caywood and Library Rentals – **no additional questions**

Financial and Budget Reports – **no additional questions**

VI. Consider Consent Item Agenda - Items to be considered together or separately:

1. Approval of Minutes from the November 15, 2021, Regular Council Meeting
2. Approval of payment for November 2021 bills.

CM Wallace moved to approve the Consent Agenda items as stated. CM Marek seconded. The motion passed unanimously.

VII. Discussion and/or action regarding the REDC reimbursing the Rosebud Senior Citizen Center \$891.17 for air conditioning repairs as approved by the REDC in their September 7th meeting. **The amount was corrected to \$4,312.86 and the date the REDC approved the payment was corrected to their November 22, 2021 meeting. CM McBee moved to approve the REDC reimbursing the Senior Citizen Center \$4,312.86 for the air conditioning repairs. CM Skupin seconded. The motion passed unanimously.**

VIII. Discussion and/or action regarding approving bid of \$16,875 from G & G Construction for repairs to the Caywood Center, as accepted by the REDC in their October 25th meeting. **CM Skupin advised the scope of work covered in the bid includes opening up the dividing wall, a privacy wall in front of the restrooms, floors, and ceiling. CM McBee moved to approve the bid of \$16,875 from G & G Construction for repairs to the Caywood Center, as accepted by the REDC and allowing the REDC to move forward with the repairs. CM Skupin seconded. The motion passed unanimously.**

IX. Discussion and/or action regarding approving water contract with Central Texas Water. **CA Murray reminded Council of the terms of the contract. He advised the higher rate would certainly result in raising water rates to our citizens in the near future but we currently have no other viable options. CM Wallace moved to approve the Central Texas Water contract as presented. CM Skupin seconded. The motion passed unanimously. The contract goes into effect March 2022.**

X. Discussion and/or action regarding needed repairs to Hope Memorial Bridge and other park concerns. **CA Murray explained his plan to repair the bridge using all metal materials and no wood. He believes he and the city workers can handle the bulk of the work and would outsource portions of the project where necessary. He estimated the cost would be approximately \$12k. The Mayor and Grants Coordinator Kelly Hughes reminded Council that we have a finite time to complete Phase 1 to satisfy the Texas Wildlife grant. To do this, the bridge must be completed and decisions need to be made regarding what play and/or exercise equipment should be purchased. Ms. Hughes stated the decisions made could not cost us points or we risk losing the grant. She will produce a detailed list of what is still needed to complete this phase. No actions were taken at this time.**

XI. Discuss and take possible action to approve a resolution authorizing the Mayor and the Emergency Management Coordinator to amend and execute changes to the Falls County

Hazard Mitigation Action Plan. **CM McBee moved to approve the resolution now known as 2021-12-20-A as stated. CM Wallace seconded. The motion passed unanimously.**

XII. Discussion and/or action regarding the opening of sealed bids on the chipper. Mayor Zipperlen opened the one sealed bid from Jason and Amber Lehoski for \$7050. CM McBee moved to approve the bid. CM Wallace seconded. The bid was accepted unanimously. Mrs. Lehoski will bring a cashier's check to City Hall in the very near future to take possession of the chipper.

XIII. Discussion and/or action regarding the approval of the 2022 Holiday Schedule. CM McBee moved to approve the 2022 Holiday Schedule. CM Wallace seconded. Motion passed unanimously.


XIV. Discussion and/or action regarding the resignation of the City Secretary (letter enclosed with agenda packet). CM McBee moved to go into Executive Session. CM Wallace seconded. Motion passed unanimously and Executive Session commenced at 7:46 p.m.

XV. Executive Session Pursuant to Texas Government Code Section 551.074 Personnel Matters: Formal Resignation of City Secretary Holli Yargo.

XVI. Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session. Mayor Zipperlen advised CS Yargo her resignation had been accepted and requested she and CA Murray meet to discuss her exit strategy.

XVII. Future Agenda Items.
a. American Legion Park
b. City Secretary position
c. EDC members

XVIII. Adjourn CM Skupin moved to adjourn. CM Vasquez seconded. Meeting adjourned at 8:40 p.m.


Marlene Zipperlen, Mayor

Attest 
Holli Yargo, City Secretary

