

**ROSEBUD CITY COUNCIL  
REGULAR MEETING  
CITY HALL**

202 S. College St., Rosebud, TX

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July 21, 2022, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call. **Mayor Zipperlen called the meeting to order at 6:45 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, and CM Sharon Skupin. Absent CM Anthony Vasquez and CM Randy Burton and CM Isabell McBee. Also attending were Mayor Marlene Zipperlen, City Administrator (CM) Kenny Ray Murray, and City Secretary Cynthia Gibbs.**
  
- II. Certify Posting. **City Secretary certified the agenda was posted at 202 S College on July 18, at 4:00 pm.**
  
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags **CM Skupin led the group in prayer and in the pledges to the US and Texas flags.**
  
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, **the council cannot discuss, deliberate or take action on matters not listed on the agenda.** City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
  - **Ted Sedillo asked about the grant money for the ditch project. CM Kenny Ray Murray reported the amount was \$167,000.**
  
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **CM Murray reported an electrical panel burned out at the sewer plant and would need to be replaced.**

Chief of Police Report: Discussion Points:

- **Chief Hensley reported he attended a training with 50 other departments and reports everyone is short-handed.**

Code Enforcement Report: Discussion points:

- **Code enforcement officer Richard Streicher reported the city has seen lots of compliance from citizens.**
- **Mayor Zipperlen asked about the animal situation and how that is being handled. CM Murray reported we are working through the situations as the arise.**

Library/Grants Report:

- **Kelly Hughes reported on the success of the summer reading program and the library will hold another one on August 2<sup>nd</sup>.**
- **Still waiting on the Dollar General grant and the Texas Book Festival which should come in the fall.**
- **The library has been accredited again through the Texas State Library.**
- **One of the homeowners on the home grant is waiting to get approval for construction. The other two are waiting for title work and environmental.**
- **We have a new grant 2023-24 CDBG for infrastructure, sewer, road and water for a max amount of \$500,000.**
- **Keith Payne with grant works reported the grant is a competitive grant with all the cities in the HOTCOG and the point system.**
- **CM Kenny Ray Murray reported there are two grants that MRB has put us in for: one for water and one for sewer for \$100,000 for the asset management program for small systems with the TWDB. It is non-matching.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Kelly Hughes reported the T-Mobile grant has been submitted to upgrade Centennial Park.**

CTWS Board Report:

- **As reported.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **As reported. A budget correction was made under contract labor. The items were charged to the wrong code and the correction has been made.**

**VI. Consider Consent Item Agenda - Items to be considered together or separately:**

**CM Wallace made a motion to**

1. **Approve minutes from the June 20 regular meeting.**
2. **Approve June 2022 bills.**

**CM Marek seconded the motion. The motion passed unanimously.**

**VII. Discuss and consider adoption of rules and regulations for the Caywood Center.**


- **The cost of operation versus the rental amounts were discussed.**
- **The consensus was \$250 deposit with \$250 rent.**

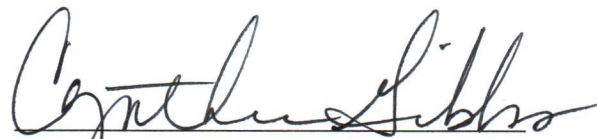
- **CM Wallace made a motion to set the deposit and rental fee at \$250. CM Skupin seconded the motion. The motion passed unanimously.**
- VIII. Discussion and/or action regarding Court clerk title change to Administrative Clerk/Deputy City secretary. **CM Skupin made a motion to change the court clerk title to Administrative Clerk/Deputy City Secretary. CM Wallace seconded the motion. The motion passed unanimously.**
- IX. Discussion and/or action regarding upcoming budget meetings/workshops. **CM Skupin made a motion to have budget meetings on August 1, August 8, and August 10. CM Marek seconded the motion. The motion passed unanimously.**
- X. Discussion and/or action regarding the City of Rosebud authorization to issue requests for proposals (RFP) for administrative services and request for qualifications (RFQ) for engineering services for the 2023-2024 Texas Community Development Grant program administered by the Texas Department of Agriculture. **CM Skupin made a motion to approve the City of Rosebud authorization to issue requests for proposals (RFP) for administrative services and request for qualifications (RFQ) for engineering services for the 2023-2024 Texas Community Development Grant program administered by the Texas Department of Agriculture. CM Marek seconded the motion. The motion passed unanimously.**
- XI. Discussion and/or action regarding authorizing advertisement for request for qualifications (RFQ) for the Main Ditch Project for the City of Rosebud. **CM Skupin made a motion to authorize the advertisement for request for qualifications (RFQ) for the Main Ditch Project for the City of Rosebud. CM Wallace seconded the motion. The motion passed unanimously.**
- XII. Discussion and/or action regarding new concrete bid for American Legion Park from Bilmer Escoto for \$17,900 to be paid by The Townsquare foundation. **No Action was taken.**
- XIII. Discussion and/or action to approve an Interlocal Agreement for Assessment and Collection of Taxes between the City and Falls County, Texas. **CM Skupin made a motion to approve an Interlocal Agreement for Assessment and Collection of Taxes between the City and Falls County, Texas for 2022-2023. CM Marek seconded the motion. The motion passed unanimously.**
- XIV. Discussion and/or action to adopt an ordinance to amend the budget for Engineer and ACT solutions (water contractor) by moving \$10,000 Water Fund from 701 salary to item 746B ACT Solutions water license; and moving \$3,000 General Fund from 132 building maintenance to line 124P City Engineer. **CM Wallace made a motion to adopt an ordinance to amend the budget for Engineer and ACT solutions (water contractor) by moving \$10,000 Water Fund from 701 salary to item 746B ACT Solutions water license; and moving \$3,000 General Fund from 132 building maintenance to line 124P City Engineer. CM Marek seconded the motion. The motion passed unanimously.**

XV. Discussion and/or action to approve an ordinance amending ordinance ordering November 8, 2022 municipal election to provide for a change in polling locations. **CM Wallace made a motion to approve ordinance 22071801 amending ordinance 22062001 ordering November 8, 2022 municipal election to provide for a change in polling address for Falls County. CM Skupin seconded the motion. The motion passed unanimously.**

XVI. Future Agenda Items: **None.**

XVII. Adjourn **CM Marek made a motion to adjourn the meeting. CM Skupin seconded the motion. The motion passed by unanimous vote and Mayor Zipperlen adjourned the meeting at 8:08 pm.**

  
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Marlene Zipperlen, Mayor

  
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Attest: Cynthia Gibbs, City Secretary

