

**ROSEBUD CITY COUNCIL**  
**REGULAR MEETING**  
**CITY HALL**

202 S. College St., Rosebud, TX

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June 20, 2022, 6:30 PM

**MINUTES**

- I. Open Meeting and Roll Call. **Mayor Zipperlen called the meeting to order at 6:33 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, and CM Sharon Skupin. Absent CM Anthony Vasquez and CM Randy Burton. Also attending were Mayor Marlene Zipperlen, and City Administrator (CM) Kenny Ray Murray.**
- II. Certify Posting. **City Secretary certified the agenda was posted at 202 S College on June 17, 2022, at 1:00 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags **CM Skupin led the group in prayer and in the pledges to the US and Texas flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
  - **None**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

**City Monthly Reports**

City Administrator Report: Discussion points:

- **Possible kitchen upgrade at Caywood.**
- **CM Murray reported the floor is still curing and we will need to make sure the furniture does not ruin the new floor.**
- **CM Joe Marek asked about the employees working out in the heat. CM Murray reported the city is providing relief to the employees to ensure their safety.**
- **Mayor Zipperlen asked about an incident where a car was stalled in the middle of highway 77. CM Murray reported the car had lost a wheel and was in a dangerous situation compounded by the road work that was being done that day. The car was removed from the middle of the highway and dropped off in a safe location.**
- **CM McBee asked about the backhoe and when it will be repaired. CM Murray reported the main seal is out and he expects the repairs will be made soon since it is our main piece of equipment.**

Chief of Police Report: Discussion Points:

- **Mayor Zipperlen asked about the programming of the mobile data units. CM Murray reported they are being programmed by Jesus Mejia with All Around Connections.**

Code Enforcement Report: Discussion points:

- **CM Wallace asked about the height of grass for code purposes. CM Murray reported 6 inches and animals have to be kept 200 feet from a residence.**

Library/Grants Report:

- **CM Skupin asked if we are required to have the three homes mentioned completed before we are able to open up for another round of grants. CM Murray reported he was contacted by GrantWorks about another string of grants that Rosebud rates highly for.**

Rosebud Volunteer Fire Department Report:

- **CM Murray reported a fire truck was damaged while putting out a fire in a nearby community. A rear tire blew out and damaged the fender.**

REDC Report:

- **As reported.**

Parks Department Report:

- **As of meeting time the June minutes and report were not available.**

CTWS Board Report:

- **CM Murray introduced Mr. Dan Posey as the CTWS board representative. Mr. Posey reported there is now a generator at the Lott pumping station as part of the legislative response to the freeze requiring emergency backup systems. The water supply is five feet low. They are now invested in several wells to eliminate the single source water supply issue. The lawsuit is being appealed to the Texas Supreme Court.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **As reported.**

Financial and Budget Reports:

- **CM Skupin asked about the audit. CM Murray reported all the information has been given to the CPA and we are waiting for the final report.**

**VI. Consider Consent Item Agenda - Items to be considered together or separately:**

**CM McBee made a motion to**

1. **Approve minutes from the May 16 regular meeting and the May 24<sup>th</sup> special meeting with a correction to the adjournment section missing.**
2. **Approve May 2022 bills.**

**CM Skupin seconded the motion. The motion passed unanimously.**



- VII. Discuss and consider adoption of rules and regulations for the Caywood Center.
- **CM Skupin stated the EDC was waiting to receive a draft rules and regulations from the city for the EDC to give feedback.**
  - **The item was tabled while more information is being gathered.**
- VIII. Discuss and consider adoption of an Ordinance ordering an election for Mayor, Alderman Place 1, Position 1, Alderman Place 2, Position 2, Alderman Place 3, Position 1, for the November 8, 2022, Uniform Election Date.
- **CM McBee made a motion to adopt the ordinance to order the election. CM Skupin seconded the motion. The motion passed unanimously.**
  - **CM Skupin noted that early voting should be in Rosebud not in Marlin.**
  - **CM Murray reported he is working with the city attorney on contracting with the county to handle the election.**
- IX. Discussion and/or action regarding upcoming budget meetings/workshops.
- **CM Murray reported he has a preliminary budget done but has not received his final evaluation from the county and will adjust the numbers in the budget accordingly.**
- X. Discussion and/or action to appoint Scott Murrah as City Engineer and to approve a services agreement for city engineering services with 5M Associates, LLC.
- **CM Murray reported that Scott Murrah is needed as the city engineer to sign off on things like the bridge at the park, plats and when we begin on the drainage project.**
  - **CM McBee made a motion to appoint Scott Murrah as the City Engineer and to approve a services agreement for city engineering services with 5M Associates, LLC. CM Skupin seconded the motion. The motion passed unanimously.**
- XI. Discuss and consider approval of Economic Development Grant Agreement between the Rosebud Economic Development Corporation and the City of Rosebud for a grant to fund the restoration and repair of the Hope Memorial Bridge located in American Legion Park.
- **CM Wallace made a motion to approve the Economic Development Grant Agreement between the Rosebud Economic Development Corporation and the City of Rosebud for a grant to fund the restoration and repair of the Hope Memorial Bridge located in American Legion Park. CM Marek seconded the motion. The motion passed unanimously.**
- XII. Discuss and consider adoption of a resolution to approve a bid from Neyland Bridge Construction to provide labor to restore and repair the Hope Memorial Bridge and approve a contract with Neyland Bridge Construction to provide labor to restore and repair the Hope Memorial Bridge.
- **CM Skupin made a motion to adopt a resolution to approve a bid from Neyland Bridge Construction to provide labor to restore and**

**repair the Hope Memorial Bridge and approve a contract with Neyland Bridge Construction to provide labor to restore and repair the Hope Memorial Bridge. CM McBee seconded the motion. The motion passed unanimously.**

**XIII.** Discussion and/or action regarding sewer plant update.

- **CM Murray reports the sewer plant is functioning in compliance.**

**XIV.** Discuss and/or action regarding authorizing advertisement for bids for the Main Ditch Project for the City of Rosebud.

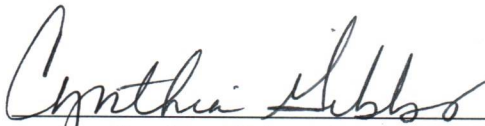
- No Action Taken

**XV.** Future Agenda Items:

- **EDC**
- **Caywood**
- **Designate court clerk as Deputy City Secretary**
- **Audit**

**XVI.** Adjourn **CM Skupin made a motion to adjourn the meeting. CM McBee seconded the motion. The motion passed by unanimous vote and Mayor Zipperlen adjourned the meeting at 8:08 pm.**

  
Marlene Zipperlen, Mayor

  
Attest: Cynthia Gibbs, City Secretary

