

ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL

202 S. College St., Rosebud, TX

March 28, 2022, 6:30 PM

MINUTES

- I. Open Meeting and Roll Call. **Mayor Zipperlen called the meeting to order at 6:35 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Sharon Skupin, CM Isabel McBee, and CM Randy Burton. Absent CM Anthony Vasquez. Also attending were Mayor Marlene Zipperlen, City Administrator (CM) Ken Murray, City Secretary Cynthia Gibbs, Librarian/Grants Coordinator Kelly Hughes, Police Chief Jack Hensley, Police Officer Keith Volk, and Public Works Superintendent Curtis Foster.**
- II. Certify Posting. **City Secretary Cynthia Gibbs certified the agenda was posted at 202 S College on March 22, 2022, at 9:50 am.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags **Mayor Zipperlen led the group in prayer and in the pledges to the US and Texas flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda.*
 - **Ms. Barbara Hargrove reported a need to have rental properties inspected by city code enforcement. She stated the rental property she rented was not in good condition and she did not want another citizen subjected to this type of living condition. Mayor Zipperlen responded that city ordinances are the governing body for rental properties and code enforcement will be notified.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **Nicole from Waste Connections was present to answer questions with regards to the trash removal process and failings:**
 - **The delays in shipping and the availability of parts for their trash truck has been and continues to be a problem.**
 - **This past week the issue was related to staff shortage, the regular driver was not available. The stand-in driver missed**

several areas which were hard to determine according to the GPS mapping.

- She will forward their call center information to help alleviate the heavy call volume coming into city hall. CM Murray and Mayor Zipperlen suggested we obtain the ability to forward calls directly to their call center.
- The damage occurring to trash cans was discussed and it was determined the city has replacement trash cans for citizens.
- Mayor Zipperlen discussed obtaining a copy of the map which details the trash truck route.
- The trash truck driver will stop by city hall at the end of the day to let staff know the progress of the trash removal process.
- The current contract with Waste Connections was initiated on November 15, 2020, and will expire November 15, 2023.

Code Enforcement Report: Discussion points:

- **As reported.**

Chief of Police Report: Discussion Points:

- **As reported.**

Municipal Court Report: Discussion points:

- **As reported.**

Rosebud Volunteer Fire Department Report:

- **As reported.**

REDC Report:

- **As reported.**

Parks Department Report: Discussion points:

- **CM Murray reported he has a meeting with another engineering firm Jamie Moller, chairperson of the Parks and Recreation board asked to come out and give a bid. CM McBee stated the purchasing flow should be through the city. Mayor Zipperlen stated CM Murray and Grants Coordinator Kelley Hughes need to be at the Parks and Recreation board meetings and she would contact Jamie Moeller.**

Library Report: Discussion points:

- **Kelly Hughes Librarian/grant coordinator reported a \$200 Lonestar grant. The grant from the cancer foundation has been closed out and we are eligible to reapply.**

Water Cut Off/Extensions: As reported.

- **CM Murray reported there have been instances of theft of services and tampering with water meters and the issues are being addressed.**

Caywood and Library Rentals: As reported.

Financial and Budget Reports: **CM McBee pointed out the budget items were not coded. It was determined the sub codes are not printing on our report. Cynthia Gibbs will check with Molly when she comes to the office this week.**

VI. Consider Consent Item Agenda - Items to be considered together or separately:

CM Skupin made a motion to

- 1. approve minutes from the February 21, 2022, council meeting with a correction to the name of Incommons Bank (Commons bank changed to Incommons Bank).**
- 2. approval of February 2022 bills.**

CM Burton seconded the motion. The motion passed by unanimous vote.

VII. Discussion and/or action regarding the state of the sewer plant and update on the new aerator. **Discussion points: Maintenance on the underwater unit is minimal with the requirement to change the oil once per year and there is only one air hose. CM Murray reported the rental payments will be applied against the purchase price of the unit and confirmed with MRB we will get our money back at the end of the process.**

VIII. Discussion and/or action on the KENT Cultivation loan for \$75,000 for approval and or modification. **Discussion points: CM Skupin reported on behalf of the EDC, KENT has made every payment on the loan and to get products into the fabric store they need to take the loan back to origination. The EDC has approved the item with city council's approval. CM McBee made a motion to honor the commitment from the EDC to KENT Cultivation loan for \$75,000. CM Skupin seconded the motion. With no further discussion, the motion passed by unanimous vote.**

IX. Discussion and/or action regarding the interlocal lease agreement with the Falls County Tax Assessor and Collector. **No action taken on this item as the attorneys are standardizing our interlocal agreements with Falls County.**

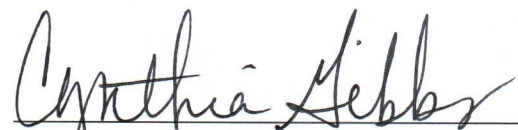
X. Discussion and/or action regarding the inspection of the water tower with presentation by CM Kenny Murray. **Discussion points: CM Murray reported there are critical items with regards to the water tower. Items of discussion:**

- overflow extended to the ground**
- install manways**
- upgrade to the exterior ladder and add fall protection**
- adjusting the windage rods for securing the tower**
- install upgraded interior ladders**
- install forty-two-inch handrails around the top of the tank**
- replace or repair the roof vent**
- perform a dry interior clean out**

Pittsburg Tank and Tower provided quotes with the report of inspection. There are roughly \$20,000 in repairs. CM Murray stated a second opinion is warranted and we are not under a time constraint. CM Murray will continue to get bids and present them at the next council meeting. The item is in budget and the city can move forward. No action taken on the item.

- XI. Discussion and/or action regarding the quote from KLP Construction regarding the truckload of cold mix asphalt. **Isabel McBee made a motion to approve purchasing \$5,000 worth of cold mix asphalt to determine its' effectiveness. CM Skupin seconded the motion. The motion passed by unanimous vote.**
- XII. Discussion and/or action regarding the renewal of energy prices through ADK Solutions. **Discussion points: CM Murray reported ADK is an energy broker who we used last time to establish energy rates and is time to renew. No action taken on the item.**
- XIII. Discussion and/or action regarding the reappointment of Dan Posey to the Board of Central Texas Water Supply. **CM Skupin stated she would like to see Dan Posey added to our city reports section. CM Skupin made a motion to appoint Dan Posey to the Board of Central Texas Water Supply. CM Burton seconded the motion. The motion passed by unanimous vote.**
- XIV. Future Agenda Items.
**Interlocal agreements with Falls County
Parks board
Code enforcement-rental homes**
- XV. Adjourn **CM Skupin made a motion to adjourn the meeting. CM Wallace seconded the motion. The motion passed by unanimous vote and Mayor Zipperlen adjourned the meeting at 8:02 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

