

**ROSEBUD CITY COUNCIL
REGULAR MEETING
CITY HALL
202 S. College St., Rosebud, TX
September 19, 2022, 6:30 PM**

MINUTES

- I. Open Meeting and Roll Call.
- **Mayor Marlene Zipperlen called the meeting to order at 6:35 pm. Council Members in attendance were CM Marla Wallace, CM Joe Marek, CM Isabel McBee, and CM Randy Burton. Absent CM Anthony Vasquez. CM Sharon Skupin joined the meeting at 6:44 pm. Also attending were City Administrator (CM) Kenny Ray Murray, City Secretary Cynthia Gibbs, City Engineer, Scott Murrah, and Mr. Dan Posey.**
- II. Certify Posting.
- **City Secretary, Cynthia Gibbs, certified the agenda was posted at 202 S College on September 15, 2022, at 2:00 pm.**
- III. Invocation and Pledge of Allegiance: U.S. and Texas Flags.
- **Mayor Zipperlen led the group in prayer and pledges to the US and Texas Flags.**
- IV. Citizen Participation: Citizens Comments (3mins.) on Agenda items. *Speaker shall address the presiding officer and not any individual council member, or staff member. Texas Open Meetings Act sec. 551.041, the council cannot discuss, deliberate or take action on matters not listed on the agenda. City Council may refer speaker to City staff for research, resolution, or referral for future agenda*
- **Jamie Moeller signed in to discuss park business.**
- V. Information Only Items - Reports by City staff and Council Members about items of community interest on which no action will be taken.

City Monthly Reports

City Administrator Report: Discussion points:

- **CM Murray reported the start date on the bridge is three weeks. The company has changed ownership. The materials are ordered except the cable and paint.**
- **Two part-time employees were hired. One resigned and has taken another job.**

Chief of Police Report: Discussion Points:

- **As Reported**

Code Enforcement Report: Discussion points:

- **As Reported**

Library/Grants Report:

- **The library received a donation in memory of Mr. Bethal.**
- **Received a \$4000 grant from Dollar General.**

Rosebud Volunteer Fire Department Report:

- **Still working on trucks and they purchased needed equipment.**

REDC Report:

- **As reported.**

Parks Department Report:

- **Cement work looks nice. Dirt work and drainage work needs to be completed. Boulder signs stating donor names have been looked at.**

CTWS Board Report:

- **Mr. Dan Posey reported it has been very dry and it has taken some extraordinary measures to keep the water flowing. There are two intakes one is in deep water and okay. The old original intake is getting low. In order to keep it working a barge with special intake extensions was installed by divers which turned out to be quite expensive. We can no longer get parts for the turbidity meters. New meters will need to be purchased. The main water filtration plant uses reverse osmosis filters. They are at the end of their life cycle need replacement. The system control and data acquisition system is outdated and will need to be upgraded.**
- **City Engineer Scott Murrah reported the Brazos River Authority (BRA) is beginning their master planning, their twenty-year outlook. He stated the City of Rosebud should be a part of that. The volume of water in central Texas has been allocated. The BRA is looking at brining water in from the Carizzo-Wilcox aquifer to Lake Grainger and then pumped into central Texas. There are a lot of plans in the works of how to get water into central Texas because of the growth in the area. He suggests we get the City of Rosebud included in these works to ensure future needs are met.**
- **Mayor Zipperlen and Mr. Posey agreed it was a good idea.**

Municipal Court Report:

- **As reported.**

Water Cut Off/Extensions:

- **As reported.**

City Rentals Report:

- **CM Kenny Murray stated the Caywood center is available for rental. The legs of the tables and chairs have been covered to protect the floors. CM Skupin stated the leg covers should be checked for wear and tear often and replace as needed.**

Financial and Budget Reports:

- **City Secretary, Cynthia Gibbs reported an overpayment to Fuelman and the overpayment has been applied to September charges.**

- VI. Consider Consent Item Agenda - Items to be considered together or separately:
1. Approval of Minutes from the following meetings:
 - July 21, 2022, Regular Meeting
 - August 1, 2022, Special Meeting
 - August 8, 2022, Special Meeting
 - August 15, 2022, Regular Meeting
 2. Approval of payment for August 2022 bills.
 - **CM McBee reported an error in August 15, 2022, regular meeting minutes, item number seven regarding the tax rate, the tax rate should be listed as .83882.**
 - **A motion was made by CM Wallace to approve the consent agenda items with a correction to the August 15, 2022, minutes with the change of the listed tax rate to .83882. CM McBee seconded the motion and the motion passed unanimously.**
- VII. Discussion and/or action regarding adoption of 2023 Rosebud Economic Development Budget.
- **CM Skupin made a motion to approve the Rosebud Economic Development Budget for 2022-2023. CM McBee seconded the motion. The motion was passed unanimously.**
- VIII. Discussion and/or action regarding approving Rosebud Senior Citizen's Center request for \$500 for air conditioner repairs. The total charge for the repairs was \$1,070.27.
- **CM Skupin reported the repairs were \$1,070.27 which seemed over-priced. She stated the EDC would have liked a second opinion. The EDC is asking for approval of \$500 to cover the reasonable expected charges.**
 - **Since the building belongs to the city, it was concluded that the city should be contacting vendors for repairs.**
 - **Grant coordinator, Kelly Hughes reported the senior citizen's center will propose for a project with the Moody Foundation to get the building fixed. The work will concentrate on the A/C unit, electrical and the ceiling. The kitchen needs to be upgraded.**
 - **CM Skupin made a motion to approve the EDC request for \$500 to be spent towards the A/C repairs. CM Wallace seconded the motion. The motion passed unanimously.**
- IX. Discussion and/or action to adopt an ordinance to declare unopposed candidates elected and to cancel November 8, 2022, election.
- **CM Skupin made a motion to adopt ordinance 22091901 to declare unopposed candidates elected and to cancel November 8, 2022, election. CM Marek seconded the motion. The motion passed unanimously.**
- X. Discussion and/or action regarding 5M/Statement of Qualifications and contract for ditch project.
- **CM Wallace made a motion based on qualifications to select 5M & Associates as the engineer for the ARPA ditch projects. CM Skupin seconded the motion. The motion was passed unanimously.**

- **CM McBee made a motion to move forward with the ARPA ditch project accepting the contract for \$59,900 from 5M & Associates. CM Wallace seconded the motion. The motion passed unanimously.**

- XI. Discussion and/or action regarding Requests for Qualifications for Judge contract.
 - **No action taken.**

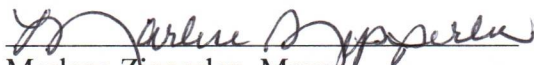
- XII. Discussion and/or action regarding setting a meeting to adopt the proposed 2022-2023 tax rate.
 - **CM Wallace made a motion for a special called meeting for Friday, September 23, 2022, at 7:00 am to adopt the tax rate for the 2022-2023 year. CM Skupin seconded the motion. The motion passed unanimously.**


- XIII. Discussion and/or action to adopt and approve an Ordinance adopting the Municipal Budget for the Fiscal Year 2022-2023 and to ratify the property tax increase reflected in the budget.
 - **CM Skupin made a motion to approve and adopt the proposed 2022-2023 budget as the final municipal budget for the City of Rosebud for 2022-2023. CM Marek seconded the motion. The motion passed CM Wallace-For; CM Marek-For, CM Skupin-For; CM McBee-For; CM Burton-For.**
 - **CM Marek made a motion to ratify the property tax increase reflected in the budget. CM Burton seconded the motion. The motion passed CM Wallace-For; CM Marek-For, CM-Skupin-For; CM McBee-For; CM Burton-For.**
 - **CM Skupin made a motion to ratify the 9% property tax increase reflected in the budget. CM Wallace seconded the motion. The motion passed CM Wallace-For; CM Marek-For; CM Skupin-For; CM McBee-For; CM Burton-For.**

- XIV. Discussion and/or action regarding adopting an ordinance to temporarily close portions of city streets for the Hundred Plus Garage Sale beginning Saturday, November 4th at 5:00 pm and ending Saturday, November 5th at 5:00 pm. The Chamber of Commerce is still working on their covid plan with closings as requested:
 - 1 section on N. 2nd (Main to first alley)
 - 1 section on N. 3rd (Main to first alley)
 - 1 section on S. 3rd (Main to first alley)
 - 1 section on N. 4th (Main to first alley)
 - 1 section on N. 4th (first alley to W. Ave D ~ in front of pharmacy)
 - 1 section on S. 4th (Main to first alley)

 - **CM McBee made a motion to adopt ordinance 22091903 to temporarily close portions of city streets for the Hundred Plus Garage Sale beginning Saturday, November 4th at 5:00 pm and ending Saturday, November 5th at 5:00 pm as requested. CM Skupin seconded the motion. The motion passed unanimously.**

- XV. Discussion and/or action on approval of funds from park budget line item 912-Phase I expenditures in the amount of \$4800 to purchase part of the outdoor fitness items as presented by Jamie Moeller.
- **CM Wallace made a motion to approve the expenditure of funds of \$4800 from 912-Phase I expenditures for part of the outdoor fitness equipment. CM McBee seconded the motion. The motion passed Wallace, McBee, and Marek-For and Skupin, and Burton-Against.**
- XVI. Discussion and/or action regarding approving a resolution to nominate candidates to the Falls County Appraisal District, Board of Directors 2023-2024 Term of Election.
- **No Action**
- XVII. **Convene into executive session as authorized by Sec. 551.074 of the Tex. Gov't. Code (Personnel Matters) to deliberate the employment, evaluation, reassignment, duties, and compensation of Cynthia Gibbs, City Secretary at 8:37 pm.**
- XVIII. **Reconvene into public session and take action as appropriate in the Council's discretion regarding the employment, evaluation, reassignment, duties, and compensation of Cynthia Gibbs at 8:53 pm.**
- XIX. Future Agenda Items.
- None
- XX. Adjourn
- **CM Skupin made a motion to adjourn the meeting. CM Marek seconded the motion. The motion passed unanimously, and the meeting was adjourned at 8:56 pm.**


Marlene Zipperlen, Mayor


Attest: Cynthia Gibbs, City Secretary

